

AGENDA

**BOARD OF COMMISSIONERS
SPECIAL MEETING
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500**

**DECEMBER 14, 2006
3:00 P.M. (EST)**

1. INVOCATION

Rev. Chuck Beighle,
Memorial Baptist Church

PLEDGE OF ALLEGIANCE

John Hammond

ROLL CALL

MINUTES

November 27, 2006 Regular
Meeting.

MAYOR'S REPORT

2. CEREMONIAL ITEMS

2.1 Recognition of the following City employees who are retiring:

- Steve Clark, Frankfort Police Department, after nearly 31 years of service.
- Robert Oerther, Sewer Department, after 16 years of service.
- Dianna G. Rogers, Planning and Building Codes, after 30 years of service.
- Fred Spradlin, Communications, after 19 years service.
- John M. Dudinskie, Frankfort Police Department, after nearly 17 years of service.

2.2 Presentation of Volunteers of America's "Outstanding Volunteer of the Year Award" to Bill Roberts.

3. ORDINANCES

3.1 SECOND READING: An Ordinance rezoning property for a 0.48-acre property addressed as 611 Kings Daughter Drive with the PVA map #050-00-00-079.00 from Low-Density Multi-Family Residential District (RL) to Professional Office (PO).

Purpose: Approval of the recommendation of approval by the Frankfort/Franklin County Planning Commission concerning a zone map amendment by Natalie Romans and Guy Simpson for a 0.48-acre property addressed as 611 Kings Daughter Drive from Low-Density Multi-Family Residential District (RL) to Professional Office (PO). More specifically described as PVA map #050-00-00-079.00.

Background: KRS requires that a public hearing be held by the Planning Commission and that the Planning Commission's recommendation be forwarded to the Local Government.

Should the City Commission desire to not follow the Planning Commission's recommendation, then the item is to be tabled and a request for a verbatim transcript of the Planning Commission meeting, which must be obtained before the item can be heard by the City Commission. The City Commission will then be required to make their own findings of fact based on the verbatim transcript or hold its own public hearing and then

make findings of fact. Any action by the City Commission is to be limited to only the findings and testimony given during the Planning Commission hearing and no additional evidence or testimony is to be received unless a new public hearing is held by the City Commission.

On November 9, 2006, the Frankfort-Franklin County Planning Commission held a public hearing to consider a zone change request for this property. The public hearing was closed.

No one present spoke in opposition to the zone map amendment and the Planning Commission adopted the report as the summary. They then approved and adopted the 6 finding of fact as identified within the report, and motioned to recommend approval of a zone map amendment from Low-Density Multi-Family Residential District (RL) to Professional Office (PO) based on the six (6) findings of fact. The motion to recommend approval of the requested zone map amendment passed unanimously.

This Ordinance had its first reading on November 27, 2006.

Recommendation: Approval

Attachments:

- Ordinance
- Adopted Findings of Facts
- Staff Report reviewed by the Frankfort/Franklin County Planning Commission. (Minutes from the November 9, 2006 meeting will be made available upon completion)

Contact Person

Name: Gary Muller
Title: Director
Department: Planning and Building Codes
Phone: 502/875-8500
E-mail: Gmuller@frankfort-ky.gov

- 3.2 SECOND READING:** An Ordinance amending Ordinance No. 9, 2006 Series to correct the property description of 92 acres of property annexed along Highway US 60.

Purpose: Approval of an Ordinance amending Ordinance No.9, 2006 Series to correct the property description of 92 acres of property annexed along Highway US 60.

Background: This Ordinance will make a correction to the property description of the annexed property along US 60.

This Ordinance had its first reading on November 27, 2006.

Recommendation: Approval

Attachments:

- Ordinance

Contact Persons

Name:	Tony Massey	Rob Moore
Title:	City Manager	City Solicitor

Department: City Manager
Phone: 502/875-8500 502/227-2271
E-Mail: Amassey@frankfort-ky.gov Rmoore@hazelcox.com

3.3 FIRST READING: An Ordinance amending Ordinance #2, 2000 Series, by adopting the amended Goals and Policies of the Frankfort/Franklin County Comprehensive Plan.

Purpose: Approval of the recommendation of approval by the Frankfort/Franklin County Planning Commission concerning the Goals and Policies of the updated Frankfort/Franklin County Comprehensive Plan.

Background: KRS requires that a public hearing be held by the Planning Commission and that the Planning Commission's recommendation be forwarded to the Local Government.

In October 2005, a 52-member committee of the Planning Commission (Comprehensive Plan Update Committee) was formed to begin the required five-year review of the adopted Comprehensive Plan. Public workshops began in November 2005 at the Elkhorn Middle School and Westridge Elementary School. After a year of public meetings/workshops the Comprehensive Plan Committee unanimously supported to the Planning Commission the recommended Goals and Policies for the updated Comprehensive Plan.

On November 30, 2006, the Frankfort-Franklin County Planning Commission held a public hearing to consider the recommended Goals and Policies from the Comprehensive Plan Update Committee. The public hearing was closed (ten citizens spoke in support of the proposed Goals and Policies – no one spoke in opposition) and the Planning Commission approved the recommendation and recommends that each local government adopt the supported and proposed Goals and Policies for the updated Comprehensive Plan. The motion to recommend approval of the requested Goals and Policies passed unanimously by a vote of 8-0.

Should the City Commission desire to not follow the Planning Commission's recommendation, then the item is to be tabled and a request for a verbatim transcript of the Planning Commission meeting, which must be obtained before the item can be heard by the City Commission. The City Commission will then be required to make their own findings of fact based on the verbatim transcript or hold its own public hearing and then make findings of fact. Any action by the City Commission is to be limited to only the findings and testimony given during the Planning Commission hearing and no additional evidence or testimony is to be received unless a new public hearing is held by the City Commission.

Recommendation: Approval

Attachments:

- Ordinance
- Staff Report reviewed by the Frankfort/Franklin County Planning Commission (Minutes from the November 30, 2006 meeting will be made available upon completion).

Contact Person

Name: Gary Muller
Title: Director
Department: Planning and Building Codes
Phone: 502/875-8500
E-mail: Gmuller@frankfort-ky.com

3.4 FIRST READING: An Ordinance amending Section 111.37 of the Frankfort Code of Ordinances.

Purpose: To obtain additional information to verify insurance premium tax receipts.

Background: Currently, the City is gathering limited information concerning insurance premium taxes. It is not possible to determine whether the receipt is payable to the City under the current system. This Ordinance will require insurance carriers to provide sufficient detail to determine if the receipt has been correctly paid.

Financial Analysis: Unable to determine at this point. The Ordinance will provide a system to improve the accuracy of Insurance Premium Tax receipts.

Recommendation: Approval

Attachments:

- Ordinance

Contact Person

Name:	Steve Dawson	Rob Moore
Title:	Director	City Solicitor
Department:	Finance	
Phone:	502/875-8500	502/227-2271
Email:	sdawson@frankfort-ky.gov	rmoore@hazelcox.com

4. ORDERS

4.1 An Order designating Authorized Representatives to sign the Kentucky Pollution Discharge Elimination System (KPDES) Permit, the Discharge Monitoring Reports (DMR'S) and other wastewater permits, applications, reports and documents as required by the Commonwealth of Kentucky.

Purpose: The purpose of this Order is to give designated individuals authorization to sign certain documents required by the Kentucky Environmental and Public Protection Cabinet.

Background: The Kentucky Environmental and Public Protection Cabinet requires certain authorized signatures on various wastewater permits, applications and reports, including reports required to be submitted pursuant to the Consent Judgment to be entered into between the City and the EPPC. This order authorizes the Director of the Sewer Department and the Deputy Director of Operations, as representatives of the City, to sign the Kentucky Pollution Discharge Elimination System (KPDES) Permit, the Discharge Monitoring Reports (DMR's) and other wastewater permits, applications, reports and documents as required by the Commonwealth of Kentucky.

Recommendation: Approval

Attachments:

- Order

Contact Person

Name:	William R. Scalf, Jr., PE	Robert C. Moore
Title:	Director	City Solicitor
Department:	Sewer	
Phone:	502/875-2448	502/227-2271
Email:	wscalf@frankfort-ky.gov	rmoore@hazelcox.com

5. RESOLUTIONS

- 5.1** Resolution authorizing the City of Frankfort to accept grant funds from the Kentucky Infrastructure Authority for the Holmes Street area, approving the Grant Agreement, and authorizing the Mayor to sign all grant related documents (SX21073002).

Purpose: The purpose of this item is to consider approval of a resolution authorizing the Mayor to sign a Grant Assistance Agreement for funds awarded to Frankfort by the Kentucky General Assembly during the 2004 Legislative Session and then transferred to the Holmes Street Project. The Kentucky Infrastructure Authority will administer the grant. Adoption of the Resolution will allow the Mayor to sign the grant agreement and all administrative documents required to process the grant.

Background: On May 10, 2005 the City was notified that it had received \$750,000.00 grant funds from the General Assembly to address sewer problems in the city. Of that amount \$150,000.00 was dedicated to the Harrodswood/Cave Run Road area. The project was completed in October 2006 and was well under the original budget. Of the original \$150,000.00 there was \$81,810.78 remaining in the grant. After several discussions with KIA staff, the City requested that the remaining funds be moved to the Holmes Street Sewer Project. In November the City received confirmation from KIA regarding utilizing the funds for Holmes Street.

Financial Analysis: This grant will partially offset the cost of the project and there is no match requirement from the city.

Recommendation: Approval

Attachments:

- Resolution
- Grant Assistance Agreement

Contact Persons

Name:	William R. Scalf	Rebecca Hall
Title:	Director	Grants Manager
Department:	Sewer	City Manager
Phone:	875-2448	352-2076
Email:	wscalf@frankfort-ky.gov	rhall@frankfort-ky.gov

- 5.2** Resolution approving Consent Judgment and authorizing the Mayor to sign the Consent Judgment with the Kentucky Environmental and Public Protection Cabinet.

Purpose: To authorize the approval of a Consent Judgment between the City of Frankfort and the Kentucky Environmental and Public Protection Cabinet (EPPC) and authorizing the Mayor to sign the document for the City of Frankfort.

Background: Representatives of the City of Frankfort and the Sewer Department have negotiated a Consent Judgment with the EPPC to address unpermitted discharges from the sewer system. The Consent Judgment requires the City to eliminate unpermitted discharges from the wastewater collection system, develop a Long Term Control Plan for its combined sewers and make other system improvements by specific dates.

Financial Analysis: The Consent Judgment requires paying a \$50,000 fine to be paid out of Account No. 570 – Sewer Pollution Abatement Fund. The completion of the steps required by the Consent Judgment is estimated to cost between \$50 million to \$70 million over the next ten years (approximately).

Recommendation: Approval

Attachment:

- Resolution

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort-ky.gov

Robert C. Moore
City Solicitor
502/227-2271
rmoore@hazelcox.com

6. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

6.1 To consider approving the Sports Rates Schedule for 2007 (Parks, Recreation and Historic Sites).

Purpose: The purpose of this item is to consider approving the sports rates schedule for the Parks and Recreation Department for the 2007 season.

Background: At the November 20, 2006 Parks, Recreation, and Historic Sites Advisory Board meeting, the Board recommended that rates not be increased for the 2007 season.

Recommendation: Approval

Attachment:

- Rate Schedule for the past five years.

Contact Person

Name: Steve Brooks
Title: Director
Department: Parks, Recreation and Historic Sites
Phone: 502-875-8575
E-Mail: SBrooks@frankfort-ky.gov

6.2 To consider approval of the 2005-2006 Annual Audit for the City of Frankfort (Finance Department).

Purpose: To consider the 2005-2006 Annual Audit for the City of Frankfort as prepared by Larry T. Williams, CPA.

Background: The 2005-2006 Annual Audit has been completed and presented to the Board at the 12-11-06 Work Session.

Financial Analysis: Funding in the amount of \$17,700 is allocated in the General Fund Account No. 100.00.53220 and \$8,300 is allocated in the Sewer Account No. 200.68.53220 for a total payment to Larry T. Williams of \$26,000.

Recommendation: Approval

Attachments: Audit previously provided

Contact Person

Name: Steve Dawson
Title: Director
Department: Finance
Phone: 502/875-8500
E-Mail: Sdawson@frankfort-ky.gov

- 6.3** To consider award of a 3-year uniform rental contract, with the option to renew on a yearly basis, to provide uniform services for City department employees in Planning & Building Codes, Parks and Recreation, Public Works, City Garage, and Sewer Department (Finance).

Background: On November 13, 2006, we received 4 bids for a three (3) year contract, with the option to renew on a yearly basis, to furnish uniforms for the Public Works Division, Planning & Building Codes Division, Janitorial, City Garage, Parks and Recreation Department, and Sewer Department. Hart's Laundry submitted the second lowest price.

The superintendents of each department requested that the City remain with Hart's, our current provider, based on the excellent service and quality that has been provided to the City employees for the past 3 years. It is recommended, therefore, that the uniform rental contract be awarded to Hart's Laundry. Each department believes that with all areas considered, Hart's is best suited for the City's current uniform needs.

Financial Analysis: Funds are available in the various divisional clothing accounts for uniform service.

Recommendation: Approval

Attachment:

- Bid Tabulation
- Memo-Jeff Hackbart

Contact Person

Name: Angie Disponette
Title: Deputy Finance Director/ Purchasing Agent
Department: Finance
Phone: 502/875-8505
E-Mail: adisponette@frankfort-ky.gov

- 6.4** To consider authorization of a bid award to Siemens Water Technologies Corporation, F/K/A US Filter Envirex Products for the purchase of Bioxide® for odor control and pipe corrosion in the pump stations and collection system (Sewer Department).

Purpose: The purpose of this item is to consider a bid award to Siemens Water Technologies Corporation, F/K/A US Filter Envirex for the purchase of Bioxide® for odor control and pipe corrosion in the pump stations and collection system.

Background: In 1994, the Sewer Department began using Bioxide® as a chemical means of controlling odors in pump stations and corrosion in concrete pipes in the collection system. Bioxide® is a patented product and cannot be bid due to territorial restrictions by distributors. The unit price for the product is \$1.75 per gallon and has remained unchanged for over 5 years. The Sewer Department uses approximately 20,000 gallons per year throughout the system for a total expenditure of approximately \$35,000 annually.

Financial Analysis: Funding is available in the amount of \$35,000 in Account No. 300.68.54335.

Recommendation: Approval

Attachments:

- Patent Statement

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 52/875-2448
Email: wscalf@Frankfort-ky.gov

- 6.5** To consider bid award for the purchase of Body Construction Platform, Storage Compartments, System Components and Crane to be mounted/installed on FSD's supplied 2007 Ford regular cab diesel truck chassis with 165" WB 84" (cab to axle wheelbase) (Sewer Department).

Purpose: To award bid for the purchase of Body Construction Platform, Storage Compartments, System Components and Crane to be mounted/installed on FSD's supplied 2007 Ford regular cab diesel truck chassis with 165" WB 84" (cab to axle wheelbase)

Background: Three bid packets were mailed. Two bids were received and Manning Equipment, LLC of Louisville was the lowest bidder.

Financial Analysis: Funds are available in Account No. 300.68.56550. The cost will be \$42,274.

Recommendation: Approval

Attachments:

- Bid Tabulation Sheet

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort-ky.gov

- 6.6** To consider awarding a contract to Freedom Dodge, Lexington, KY, to purchase a 2006/07 Dodge Sprinter 2500 Cargo Van for the City Police Department (Police Department).

Purpose: To award a contract to Freedom Dodge, Lexington, KY, to purchase a 2006/07 Dodge Sprinter 2500 Cargo Van for the City Police Department.

Background: On Friday, November 17, 2006, we received 1 bid packet with three (3) different vehicle bids enclosed from Freedom Dodge, as the bid tabulation indicates. The purchase price is \$35,388.00.

Chief Wilhoite, made the final decision of which of the three (3) vehicles to purchase for the Police Department's use.

Financial Analysis: Funds are available in Account No. 645-00-51100 (US Forfeiture Account) for this purchase.

Recommendation: Approval

Attachment:

- Bid Tabulation

Contact Person

Name:	Angie Disponette	Mark Wilhoite
Title:	Deputy Finance Director/ Purchasing Agent	Chief
Department:	Finance	Police
Phone:	502/875-8505	502/875-8523
E-Mail:	adisponette@frankfort-ky.gov	mwilhoite@frankfort-ky.gov

- 6.7 To consider an award of an Engineering Services Agreement to Chase Environmental Group, Inc. for a geotechnical and environmental investigation associated with Phase 3-A-1 of the Holmes Street Sewer Replacement Project (Sewer Department).

Purpose: To consider an award of Engineering Services Agreement to Chase Environmental Group, Inc. for a geotechnical and environmental investigation associated with Phase 3-A-1 of the Holmes Street Sewer Replacement Project.

Background: This phase (Phase 3-A-1) of the Holmes Street Sewer Replacement Project will extend the storm sewers from the entrance of the East Main Outlet Structure up Regan and Warsaw Streets. Due to the depth of the storm sewers, we are proposing to utilize directional drilling to minimize the impact on the surrounding properties and adjacent utilities. However, to receive optimum bids a geotechnical/environmental subsurface investigation is required to be included in the bid specifications. The information collected during this investigation will be needed by the contractors bidding the project to give the City the best bid.

The East Main Outlet Structure Project is nearing completion and this phase of the project is expected to begin late spring or early summer. After completion of this phase of the project, the next phase (Phase 3-A-2) of the project will begin, which includes separation of the combined sewers.

Chase Environmental was selected based upon their pre-existing knowledge of the site. After negotiations, the project completion date is 45 days after signing of the contract for a lump sum fee of \$19,075.

Financial Analysis: Funds are available in Account No. 450.68.56550 and invoices will be submitted to Kentucky Infrastructure Authority for reimbursement under the State Legislature Tobacco Settlement Grant.

Recommendation: Approval

Attachments:

- Engineering Services Agreement

Contact Person

Name:	William R. Scalf, Jr., PE
Title:	Director

Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort-ky.gov

- 6.8** To consider an extension of an Engineering Services Agreement with HMB Professional Engineers, Inc. for additional design services, contract administration and construction oversight associated with Phase 3-A-1 of the Holmes Street Sewer Replacement Project (Sewer Department).

Purpose: An extension of an Engineering Services Agreement with HMB Professional Engineers, Inc. for additional design services, contract administration and construction oversight associated with Phase 3-A-1 of the Holmes Street Sewer Replacement Project.

Background: This phase (Phase 3-A-1) of the Holmes Street Sewer Replacement Project will extend the storm sewers from the entrance of the East Main Outlet Structure up Regan and Warsaw Streets. Due to the depth of the storm sewers, we are proposing to utilize directional drilling to minimize the impact on the surrounding properties and adjacent utilities. HMB has prepared the design of Phase 3-A of the project but the decision to utilize directional drilling necessitates dividing the project into 2 phases, this is the first of those phases.

The East Main Outlet Structure Project is nearing completion and this phase of the project is expected to begin late spring or early summer. After completion of this phase of the project, the next phase (Phase 3-A-2) of the project will begin, which includes separation of the combined sewers.

The additional design work includes separating the project into 2 phases, preparing specifications for the directional drilling and revising the drawings. The contract administration and construction oversight has been priced utilizing the standard Rural Development Curves based on an estimated construction cost of \$2,000,000. Total contract amount for this Amendment is \$205,100 calculated as follows:

➤ Preliminary Engineering	\$ 10,000
➤ Additional Design	\$ 53,700
➤ Advertising & Bidding	\$ 15,300
➤ Pre-Bid Meeting	\$ 3,500
➤ Construction Administration	\$ 30,600
➤ Construction Observation	<u>\$ 92,000</u>
	\$205,100

Financial Analysis: Funds are available in Account No. 450.68.56550 and invoices will be submitted to Kentucky Infrastructure Authority for reimbursement under the State Legislature Tobacco Settlement Grant.

Recommendation: Approval

Attachments:

- Amendment # 2 – Being Prepared by City Attorney

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort-ky.gov

- 6.9** To consider a Sewer Extension Contract with Richard Meyer, Member, Meyer-Schneider, LLC, a Kentucky limited liability company, Frankfort, Kentucky (Sewer Department).

Purpose: To approve a sewer extension contract with owner of Lot #17 of Country Club Heights Subdivision in Frankfort, Franklin County, Kentucky which is properly zoned for residential development of the one lot, with improvements to the sewer system serving said lot, including 100 feet of 6-inch SDR 35 pipe and one 2-way Y at the property line with cleanout box.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Richard Meyer, Member, has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments:

- Sanitary Sewer Extension Contract

Contact Person

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort-ky.gov

- 6.10** To consider approving the Juniper Hill 2007 Golf Rates (Golf).

Purpose: To establish season pass/cart fee rates for 2007 golf season.

Background: Season pass golf rates have remained the same for the past five years. To remain competitive with the local market and facilities, we are proposing to keep daily green/cart fees at existing rates, but increase season pass/cart fees.

Recommendation: Approval

Attachment:

- Existing 2006 rates.
- Existing 2007 rates.
- Comparison rates-2006 and 2007.

Contact Person

Name: Kirk Schooley
Title: Juniper Hill Golf Professional
Department: Golf
Phone: 502/875-8559
Email: kschooley@frankfort-ky.gov

- 6.11** To consider approving the extension of the existing Commercial and General Liability Insurance contract for three additional one-year periods (Finance).

Purpose: To obtain authorization to extend the existing Commercial and General Liability Insurance contract for an additional three 1- year periods.

Background: Our current policy renewed October 20, 2006. The Contract period is three (3) years. The contract with Chenault & Hoge states that the renewal rate will not exceed five percent (5%) from one year to the next. Additionally, each year they are to notify us if they cannot meet this requirement.

Financial Analysis: \$936,484 included in the 2006-07 Budget; \$734,992 in Account No. 100.55.53245, and \$201,492 in Account No. 200.68.53245.

Recommendation: Approval

Attachments:

- Contract
- Letter from Larry Moore, Kentucky League of Cities

Contact Persons

Name:	John Morrow	Steve Dawson
Title:	Director	Director
Department:	Human Resources	Finance
Phone:	502/875-8500	502/875-8500
E-Mail:	jmorrow@Frankfort-ky.gov	sdawson@Frankfort-ky.gov

- 6.12** To consider the awarding the bid for Sports Equipment for the 2006-2007 Season (Parks & Recreation).

Purpose: The purpose of this item is to award the bid for sports equipment for the 2006-2007 season.

Background: This is an annual bid process in which Parks and Recreation orders baseballs, catcher's face masks, leg guards, chest protectors, catcher's mitts, batting helmets, batters tees, softballs, volleyball nets and balls, tennis nets and tennis balls, etc. These items are used for the youth baseball and softball leagues as well as the adult softball leagues, tennis and volleyball leagues. Bids were sent to four vendors with only one vendor responding. It is recommended that Shively Sporting Goods of Louisville, Kentucky receive the bid award in the amount of \$40,309.33.

Financial Analysis: The total bid price is \$40,309.33. There is \$54,448.00 remaining in the Account No. 100.81.54390.

Recommendation: Approval

Attachments:

- Bids/Documents

Contact Person

Name:	Steve Brooks
Title:	Director
Department:	Parks & Recreation
Phone:	502/875-8575
E-Mail:	Sbrooks@frankfort-ky.gov

- 6.13** To consider a Sewer Extension Contract with Nancy M. Harrod, Managing Member, McDowell Harrod Construction, LLC, a Kentucky limited liability company, Frankfort, Kentucky (Sewer Department).

Purpose: To approve a sewer extension contract with owner of Kendallwood Subdivision at 220 Rolling Acres in Frankfort, Franklin County, Kentucky which is properly zoned for residential

development of 19 lots, with improvements including 4 new manholes and 606 feet of 8-inch SDR 35 pipe serving Lots 1 – 19.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Nancy M. Harrod, Managing Member, has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments:

- Sanitary Sewer Extension Contract

Contact Person

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort-ky.gov

6. 14	<u>Personnel Action</u>	<u>Employee</u>	<u>Department</u>	<u>Date</u>	<u>Other</u>
	Promotion	Dan McCoy Rob Warfel Walter Martin	Police Police Police	1-1-07 1-1-07 1-1-07	To Captain from Lieutenant To Lieutenant from Sergeant To Sergeant from Patrol Officer III
	Retirement	Robert Oerther John M. Dudinskie	Sewer Police	12-31-06 12-31-06	Deputy Director of Operations, Sewer; authorize payment of all accrued time as of effective date Captain; authorize payment of all accrued time as of effective date
	Resignation	Scott Shaw	Fire	12-15-06	Firefighter I; authorize payment of all accrued time as of effective date
	Rescind Appointment	Charity A. White	Communications	12-15-06	Telecommunicator

Attachments:

- Robert Oerther letter of retirement
- John M. Dudinskie letter of retirement
- Scott Shaw letter of resignation

Contact Person

Name: John Morrow
Title: Director
Department: Human Resources
Phone: 502/875-8500
E-mail: Jmorrow@frankfort-ky.gov

7. BOARD APPOINTMENTS

7.1 Capital City Museum Board:

- Reappointment of Gene Burch for a three-year term ending 12-31-09.
- Reappointment of Jim Burch for a three-year term ending 12-31-09.
- Reappointment of Danny Garland for a three-year term ending 12-31-09.
- Reappointment of Charlie Jones for a three-year term ending 12-31-09.

Attachments:

- Letters of recommendation from Mayor May

7.2 Board of Ethics

:

8. OLD BUSINESS

8.1 To consider contract award for the Public Safety Building (City Manager).

Purpose: To authorize contract award for construction of the Public Safety Building.

Background: On October 24 bids were opened for construction of the new Public Safety Building. Initially, some bids exceeded projections. Subsequent analysis and value engineering by Codell Construction and ADG, Inc. have reduced the bids to amounts acceptable to recommend City Commission approval.

Financial Analysis:

Recommendation: Approval

Attachments:

Contact Person

Name: Tony Massey
Title: City Manager
Department: City Manager
Phone: 502/875-8500
E-Mail: Amassey@frankfort-ky.gov

9. NEW BUSINESS

None

10. COMMISSIONER COMMENTS

11. ADJOURNMENT